



Academic Honesty Policy

International Baccalaureate

At Lab School Paris - a school founded in research - we take academic honesty and integrity seriously. This policy exists so that all stakeholders may be made aware of the responsibilities and expectations that they face. It also documents how Lab School Paris manages incidents of student academic misconduct in order to maintain confidence among students, parents, teachers and other stakeholders.

As an IB World School, we have integrated the IB's definition of academic integrity as the following:

Academic integrity is a guiding principle in education and a choice to act in a responsible way whereby others can have trust in us as individuals. It is the foundation for ethical decision-making and behaviour in the production of legitimate, authentic and honest scholarly work.

In order to strive for academic honesty, a student's responsibility is to avoid all academic misconduct or malpractice which may result in a student gaining an unfair advantage over his/her peers, especially in an assessment context. The IB defines malpractice as including the following:

- Plagiarism: this is defined as the representation, intentionally or unwittingly, of the ideas, words or work of another person without proper, clear and explicit acknowledgment.
- Collusion: this is defined as supporting malpractice by another candidate, as in allowing one's work to be copied or submitted for assessment by another
- Duplication of work: this is defined as the presentation of the same work for different assessment components and/or diploma requirements
- Use of fabricated data claimed to be obtained by experimental work, or data copied or obtained by unfair means
- Any other behavior that gains an unfair advantage for a candidate or that affects the results of another candidate (for example, taking unauthorized material into an examination room, misconduct during an examination, falsifying a CAS record).

Our school has many resources available so that each student may provide the most authentic piece of work and avoid all academic misconduct. Tools such as Turnitin are also used to minimize any chance for academic misconduct. Teachers, Lab School staff, and the DP coordinator, are responsible for ensuring that all students:

- Understand what constitutes academic honesty, an authentic piece of work and intellectual property
- Receive guidance on study skills, academic writing, how to conduct research and how to acknowledge sources
- Understand what constitutes malpractice (particularly plagiarism, collusion and misconduct during an examination)
- Know the consequences of being found guilty of malpractice.



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The consequences for academic misconduct

All incidents of suspected academic misconduct are treated on a case-by-case basis in a manner that ensures equity, consistency, procedural fairness, timely resolution, and further learning. Practical steps taken by Lab School Paris in each case of suspected misconduct include the following:

- Investigation of misconduct
- Student(s) conference with the teacher regarding the incident
- Referral of the infraction to the DP coordinator and/or Head of the school
- Parent(s) contacted by the teacher and/or Head of the school
- Meeting with the student, parent(s), teacher and DP coordinator and/or Head of the school
- Incident documented and included in the students file

Students who are found to be responsible for academic misconduct may be subject to the following sanctions: academic probation and disciplinary letter, a failing grade for the assignment or assessment, the semester, or the year.

In addition, a student may be suspended. In severe cases, the student may be dismissed from the School. Misconduct on major school assessments:

- First infraction: Failing grade for the assessments, suspension and disciplinary letter
- Second infraction: Failing grade for the school year; suspension
- Third infraction Dismissal from school

Any student who has been found, after having signed the official IB cover sheet, to have committed academic malpractice on an official IB assessment component will be reported to the IB by the DP Coordinator. The IB will investigate the circumstances, and this may involve other students, the DP Coordinator, the student concerned and the teacher. Procedures and potential consequences, as presented in the General Regulations: IB Diploma Programme, include exclusion from eligibility to earn the full IB Diploma or course certificate in the subject concerned.

Sources

1. IB DP Coordinator Pei Ji at Wuhan No. 6 High School in Wuhan, China
2. Academic Integrity : <https://www.ibo.org/contentassets/76d2b6d4731f44ff800d0d06d371a892/academic-integrity-policy-english.pdf>
3. General Regulations : Diploma Programme, <https://resources.ibo.org/dp/resource/11162-43057/?c=0a9a73f1>
4. Academic Honesty in the Diploma Programme, https://resources.ibo.org/ib/topic/Academic-honesty/resource/11162-occ-fileg_0_malpr_sup_1410_1f_e/?c=507d4167
5. Academic Honesty in the IB Educational context, https://resources.ibo.org/ib/topic/Academic-honesty/resource/11162-occ-fileg_0_malpr_sup_1408_1a_e/?c=b361d9af&pdf=g_0_malpr_sup_1408_2a_e.pdf

We reserve the right to modify this policy at any time, without notice.